

COLOURWOODS MONTESSORI KINDERHAUS

Max-Daetwylerstr. 4, 8126 Zumikon

Phone : 044 918 19 81 – Mobile : 079-5074196

www.montessori-zumikon.ch ximena.rudolph@sunnehof.ch

KINDERHAUS LOCATION: HOHFURREN 20, 8126 ZUMIKON (No mailbox)
Tel. 043 288 05 90

General Enrollment Regulations

1. Colourwoods Montessori Kinderhaus (hereinafter called Colourwoods) accepts girls and boys from 3 to 6 years of age.
 - 1.1.1 As a rule, acceptance of a child is dependent upon a short interview with the parents (or legal representative) as well as the child.
 - 1.1.2 Enrollment Form

Enrollment is made by the completion of the “Admission and Registration Form” This form is to be filled in completely and it constitutes the terms of the contract between the child's Parents (or legal representative) and Colourwoods. The signed “Admission and Registration Form” indicates acceptance of the General Enrollment Regulations.

2. Documents required for Enrollment

- Details of any medical conditions of the attending child.
- A copy of Vaccination and blood-group certificates.
- A copy of the Health and Accident insurance policy.
- A copy of the Personal Liability insurance policy.

3. School Year and Holidays

A separate information sheet will be provided to the parents prior to the start of the school year, detailing this information.

4. Insurance

Health and Accident insurance is compulsory for all children and it is the responsibility of the Parents (or legal representative) to arrange appropriate cover.

Personal Liability Insurance is compulsory and it is the responsibility of the Parents (or legal representative) to arrange appropriate cover.

COLOURWOODS MONTESSORI KINDERHAUS

Max-Daetwylerstr. 4, 8126 Zumikon

Phone : 044 918 19 81 – Mobile : 079-5074196

www.montessori-zumikon.ch ximena.rudolph@sunnehof.ch

KINDERHAUS LOCATION: HOHFURREN 20, 8126 ZUMIKON (No mailbox)
Tel. 043 288 05 90

5. Annual Fee's

Registration Fee: The one time registration fee is CHF 600.00 per child and is not refundable.

Annual Tuition Fee: The annual fee is CHF 16,800 per child (CHF 1,400 per month). The tuition fee includes warm lunches, excursions, learning material and creative dance lessons.

5.1 Conditions of payment:

The Annual tuition fees will be invoiced on a quarterly basis in advance and will be payable within 10 days of the date of the invoice.

A standing order to effect the payment is preferable.

Overdue payments will be subject to a 2.5 pct late payment charge and will be invoiced accordingly.

In the event of unpaid outstanding invoices, Colourwoods reserves the right to prohibit the child from attending the kindergarden, until such time as any outstanding payment has been settled.

5.2 Early Termination

A minimum of 2 months notice is required in writing from the parent (or legal representative). In the event that the child is withdrawn prior to the required notice period, fees for a total of 2 months (CHF 2,800) will become payable and invoiced accordingly, payment to be effected within 10 days of the date of the original invoice.

In the event that Colourwoods terminates the contract for, but not limited to, reasons as defined in clause 5.1, then the 2 month notice period charge will be invoiced and become payable by the parent (or legal representative). Payment to be effected within 10 days of the date of the original invoice.

COLOURWOODS MONTESSORI KINDERHAUS

Max-Daetwylerstr. 4, 8126 Zumikon

Phone : 044 918 19 81 – Mobile : 079-5074196

www.montessori-zumikon.ch ximena.rudolph@sunnehof.ch

KINDERHAUS LOCATION: HOHFURREN 20, 8126 ZUMIKON (No mailbox)
Tel. 043 288 05 90

5.3 Increase of Fees

The fees will be subject to review on an annual basis and may be increased at the end of April and will be effective for the subsequent school year, commencing August 1st.

6. Medication

In the event that the child requires medication to be administered during school hours, the parent (or legal representative) has to completed the required medication to be administered form, which will be provided upon request.